

The Hampton Township Board

Regular Meeting Minutes

June 21, 2016 7:30pm

ATTENDANCE

Chair	Jim Sipe
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda. Jim Sipe seconded it. Motion carried.**

Township letters of information.

PLANNING COMMISSION SYNOPSIS

George Weinhandl – requesting a permit for a 20x24 commercial kitchen addition to a pole barn with a bathroom. George spoke to Benny and Benny's main concern was for George to get a mechanical engineer in there for the vent hood for the ovens. George will be putting in an oven and stove top. Benny also said he would need an extra trap for his septic system if he had a lot of grease but they won't need it since they are just baking pies. George presented his plan to the Town Board. George also talked to Darrel Gilmer since he might need another septic system separate from the house. Jim Sipe said if Benny Svien, our building official and Darrel Gilmer, our septic inspector are okay with it then he is okay with it. **Jim Sipe made a motion to approve a building permit for George Weinhandl contingent upon our building official, Benny Svien and our septic inspector, Darrel Gilmer approving the design. Doug Wille seconded it. Motion carried.**

George was told that he needs to meet with Benny now. George wanted to get the approval before starting anything. He was told the permit will only last a year from today so he needed to get started before one year from today. Jim recommended that he comes back for an extension before June 21, 2017 if he has not yet started the project.

Steve Werner – was in to request an AG permit for a 30x36 addition with an open front. 18 foot front, 12 foot back, open to the south on 120+80 acres. Opposite from land lines. It is on AG land. He has 3 feedlot permits. **Doug Wille made a motion to approve Steve Werner's AG permit. Jim Sipe seconded it. Motion carried.**

Steve paid \$75.00 for his permit with check number 10088. Steve Werner was told he has 180 days.

Patricia Johnson – proposing a ground mount solar system was not present since her request required a Conditional Use Permit and a Public Hearing. Her Public Hearing will take place on Monday July 11, 2016 at 7pm at the Hampton Township hall.

Tom Eileen – wants to do an addition to a commercial building. With the code he needs a 3-hour fire wall, 12 inch block with fire door. Tom is not doing a walkway in between the old office and new office. He is doing a firewall instead. We need Benny Svien to be happy with it. **Jim Sipe made a motion for a building permit for Tom Eileen for new office to his existing shop contingent upon the approval of our building official, Benny Svien . Doug Wille seconded it. Motion carried.** We give the approval and Benny gives the permit. Someone needs to approve the 2 more bathrooms will work with the existing septic. Jim Sipe and Doug Wille said Tom Eileen will need to get in touch with Darrel Gilmer. **Jim Sipe amended his motion that it be contingent upon the approval of our septic inspector Darrel Gilmer also. Doug Wille seconded it. Motion carried.** Tom Eileen was advised that he could pay once Benny Svien approved it and got back to him with what the cost will be.

PUBLIC COMMENT

Judy Stewart – she had a question on chloride. She was wondering why they hadn't started the chloride yet. She said they graded. She is on Lewiston and 225th. Doug assured her that the road contractors wanted to grade 1st again before doing chloride. Hogan was started today. The Weather pushed it back. Judy asked about mowing the ditches too and Jim said we were going to talk about that tonight.

OLD BUSINESS

Work Comp for Contractors – Molly Weber sent a second request for this to Darrel Gilmer. We will talk to him about it tonight if he comes.

Revision of Zoning Ordinance-Full Version – Molly Weber has 2 copies printed up for the office. She will get the new version on the website soon of the some copy that was printed that we touched up last December. We still need to talk about our Fee Schedule and a Public Hearing to get the Fee Schedule and some amendments included in the Zoning Ordinance. Jim Sipe would like to wait to do that until all 3 board members are present so we will let it slide until next month.

Administrative Policy – This is ongoing so we are going to go past that right now per Jim Sipe.

Building Lease Agreement – Molly Weber is waiting for Janet Otte and to get typos/corrections made.

Septic Letters/Joint Powers – We decided against sending out letters. We signed the Joint Powers Agreement. They emailed us an executed copy. We are paying them this month.

Computer Clean Up/Archiving – Molly Weber and Jim Sipe will have a discussion about these this coming Friday. Jim Sipe requested for Molly to add Leo Nicolai to the list when sending out the agenda to the Board members before the meeting.

NEW BUSINESS

Jill Trescott, Ground Water Protection Supervisor for Dakota County –952-891-7019 gave us an update on Recent Nitrate Testing Program. A handout was distributed. She covered the drinking water quality in private wells here in Dakota County. Most of Hampton Township is okay since it slows down ground water contamination. In 2013 and 2014 they did a township testing program. ¼ of Hampton participated in the nitrate testing. 30% of the wells exceeded the drinking water standard. State standard is if 5% or greater exceeded the drinking water standard then it is an issue. Older wells and shallower wells will have worse water quality. Dakota County has select private wells they test periodically. The trends for nitrates in Hampton Township are getting better so they hope it corrects itself. Dakota County requires new wells pass the drinking water standard. The University of Minnesota is recommending a "No Fall Nitrogen" in Dakota County and fertilizer either be used at planting or during growing season. This will get the best yields and the maximum amount of fertilizer in the plant. It is also better for the environment. The Department of Agriculture is looking at not allowing fertilizer in the fall. Farmers probably won't be happy about not being able to use anhydrous in the fall. They are going to do a pilot project since Marshan and Vermillion Township since theirs was so bad. They plan to send out test kits again sometime to see if conditions are getting better, worse or staying the same.

ROAD REPORT

Doug Wille got a call about 250th and Inga where they said the dust & gravel was horrible. Doug drove over there and said it wasn't horrible.

Chloride was started today and hope to be done by the end of the week per Jason Otte.

Doug Wille got 2 calls about all the dump trucks running up 260th and Gould Trail. Doug Wille called the guy from JB Holland. Doug hasn't heard anymore on it so it must have stopped. It was maybe only one day. Last month we talked about a culvert with the Freeburg's and Jason Otte called the utility company but he

hasn't heard back yet. Jim Sipe also wants Doug Wille to help prioritize the projects to stay on budget. At the road tour they decided they wanted to stick within the budget of \$100,000.00 so Doug and Jason need to sit down and prioritize the list of projects from the Road Tour. 225th and Lewiston the ditch is washed pretty full so Leo Nicolai mentioned next time Jason is over there they should take a look at it.

Molly Weber got a call today that someone was shorted on chloride today. Molly was instructed to call Envirotech and bring it to their attention. She will call tomorrow.

Jason mentioned we could mow brush now, then come back and see what it does. Jason and Doug will pick the worse areas and have Jason's guy mow it. He gets the stumps pretty good. Then Jason can spray with Tordon. Jason thought we should hire him to do 8-10 hours of removal which was about \$250/hour. Doug Wille will get contact information and call him for the July meeting. Jason mentioned that Bob Flom also does it so we can call and get estimates from him. Doug will follow up with Molly to put this on the July agenda.

NEW BUSINESS CONTINUED

Dakota County Sheriff – He was in and said there was really nothing to report or to be concerned about.

Darrel Gilmer – Darrel said \$400.00 was kind of stiff for this area. Once we figured out all the money we only ended up getting \$58.00 for the administrative work we do. If we charge \$400.00, then Darrel gets \$150.00 for 2nd soil testing separately from the \$400.00 Other Townships are getting \$300.00 to \$350.00. Jim Sipe wants us to revisit the septic permit fee for July when all 3 Board members are present. Darrel's inspection is a flat \$200.00. Darrel's contract expired May 31, 2016. Jim Sipe was given a copy of Darrel's contract to review. The Township Board will review and sign it at the July meeting with new dates and fees. Darrel gave Jim a copy of an approved ordinance for Dakota County for Septic new rules and regulations. Per Darrel, ANY commercial kitchen has to have a grease trap. He said George Weinhandl probably can not tie the septic for his commercial kitchen addition into his existing house septic. Jim Sipe asked about the Tom Eileen permit for this office addition. Darrel said it may work to tie the new bathrooms into his existing septic depending how big it is. Darrel was given the form again for Workers Compensation for Exemption to fill out. He filled it out and gave it right back to Molly for his file.

Mike Slavik, County Commissioner – shared we have a new County Manager Matt Smith. He has public and private sector experience. He helped mastermind paying off all of our debt this past February. As of today Dakota County is leaving the Metro Transit Board. We collect 15-16 million dollars but only ½ of it stays with Dakota County to use. We should be off the Board January of 2019. We need to pay off a balloon payment before getting off the board. ¼ % of sate sales tax will come back to the County instead of it going to the transit or our tax may go down ¼ %. Rural highways get no state funding so we could use this extra money for improvements to rural roads. He also shared there have been a few adjustments on Ordinance 50 shoreland and flood plain & some changes to the Septic Ordinance too. Septic is not about going in lakes and rivers in Hampton Township. It will ruin your basement. He said stuff is going good with Dakota County. They are trying to figure out the budget and get more resources to take care of our roads better.

Gene Dohmen – Ditch mowing. He charged \$3,000.00 last year for ditch mowing. He dropped off a proposal and this year the cost will be \$3,360.00 which is 40 cents a mile. **Doug Wille made a motion to have Gene Dohmen do 2 ditch mowings, one pass in June and another one later in the summer. Jim Sipe seconded it. Motion carried.** We will let Gene Dohmen know he is good to go and can get started. We need the correct documents and proof of insurance.

MN Association of Townships Membership Cards – these were handed out to all members at the meeting. Molly Weber still has one for Dan Peine since he was not present.

MATIT Insurance – Jim Sipe put this on here. The cost of this is \$1,466.00. Since we do not have a contract with them Jim thought we should make a motion to pay this. **Doug Wille made a motion to pay the Minnesota Association of Townships insurance bill. Jim Sipe seconded it. Motion carried.**

OTHER BUSINESS

Jim Sipe brought up the question Molly Weber was asked about fee or easement. An appraiser called and


wanted to know if ROW was measured in fee or easement. If it is fee ownership the County owns it. If it is easement then "I" own it and the County gets to use it. She will need to check with the County since this is a County road. Since this is not a Township road we can not answer the question.

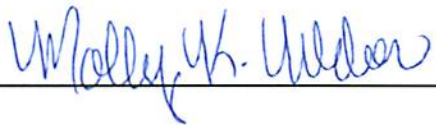
Jim Sipe made a motion to approve signing of checks 5321 to 5341 and a motion to approve the claims list. Doug Wille seconded it. Motion carried. Checks were signed.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 9:20pm. Doug Wille seconded it. Motion carried.

Date Signed: 7/19/16

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP TREASURER'S REPORT

JUNE 2016 – July 19th Meeting

BEGINNING BALANCE:

\$260,958.07

INCOME:

Dust Control	\$10,095.00
S. Werner – Permit	75.00
J. Schiller – Permit	489.06
S. Fleming – Permit	76.00
D. Henry/Sauber Plmbg. – Permit	300.00
SJM Consltg./TMobile – Permit	434.36
Otte Excavating – Septic Permit	400.00
Decker/College City Bldg. – Permit	977.01
J. McKnight/WS& D- Permit	50.50
Decker/WS&D – Permit	50.50
Account Interest	30.50
ICS Account Interest	<u>34.31</u>
TOTAL INCOME:	\$13,012.24

EXPENSES:

3 rd Qtr. Planning Commissioners	\$ 600.25
Clerk & Treasurer Wages	2,516.32
3 rd Qtr. Supervisors	728.13
Farmington Printing – Office Forms	78.00
J. Sipe – Mileage	159.30
M. Weber – Office Supplies, Misc., Mileage	211.83
J. Otte – June Rent	500.00
Otte Excavating – May Road Work	1,890.00
Anderson Rock – gravel	2,468.34
CNS Solutions – Website	30.00
Dakota County Assoc. of Twnshps.- JPA Pump Mntce.	975.00
MATIT- General Liability Comm. Ins.	1,446.00
B. Svien –Inspector Permit Fees	4,351.40
Century Link – Phone	<u>86.93</u>
TOTAL EXPENSES:	\$16,211.50

CHECKBOOK BALANCE:

\$257,758.81

Checks Not In: (6)	\$1903.62
Balance Per Statements 6/30/2016	
#2000004	\$110,956.09
ICS #902000004	<u>\$148,706.34</u>
Accounts Totals	\$259,662.43



J. Sipe, Chair

7/19/16

07/19/2016



Leo Nicolai, Treasurer

7-19-16

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